

Illinois Valley Regional Dispatch Board

LaSalle, Peru, Oglesby & Mendota ETSBs

Meeting Minutes

October 27, 2020

CALL TO ORDER

The meeting was held Tuesday, October 27, 2020 at the Peru Municipal Building, 1901 4th Street, Peru, Illinois. Chairman Andy Bacidore called the meeting to order at 10:00 a.m.

ROLL CALL

Voting & Quorum Members Present:

Doug Bernabei, Jason Curran, John Duncan, Jeff Grove (10:11), Doug Hayse, Joe Hogan, Jeff King, Ron Popurella, Jason Quinn, Dominic Rivara, Dennis Rutishauser, Vice Chairman Greg Kellen, Chairman Andy Bacidore. Absent: David Boelk (Hunt), Brian Fisher, Scott Harl, Greg Kellen.

Non-Voting Members Present: City of Spring Valley

MINUTES

Chairman Bacidore presented the minutes of the IVRD meeting of September 29, 2020. Doug Hayse made a motion that the minutes be received and placed on file. Joe Hogan seconded the motion. All in favor; motion carried.

PUBLIC FORUM (CITIZEN COMMENT)

None

COMMUNICATIONS

Doug Bernabei made a motion to receive and place on file notice recognizing appointment of Sergeant Jason Quinn as new LaSalle Police representative to the IVRD Board and IVRD Law Enforcement Operations Committee. Joe Hogan seconded the motion. All in favor; motion carried.

COMMITTEE REPORTS

FIRE/EMS OPERATIONS COMMITTEE/LAW ENFORCEMENT OPERATIONS COMMITTEE

Chairman Bacidore provided an update on a joint meeting between the Fire/EMS Operations Committee and the Law Enforcement Operations Committee regarding the August derecho event. Chairman Bacidore reported discussion of possibly setting up a CAD for public works type calls during a community-wide emergency situation which each city would be responsible for checking and addressing. The idea is to assign one person from each community to be responsible for these types of items. Additional personnel may need to be brought in after hours to monitor and address the public works type calls/communications.

BUILDING & GROUNDS COMMITTEE

John Duncan reported technical difficulties receiving a professional service agreement submitted by Kmetz Architects. KTG is reviewing the agreement now. The professional service agreement will be on the next IVRD agenda. Board members discussed establishing a construction committee to participate in the process with the architect. Doug Bernabei said the proposal is 9% of the expected construction cost which is a competitive cost from what he understands.

PERSONNEL UPDATE

PSAP Manager Fisher reported background and observation has been completed on one candidate. Two other candidates are willing to begin as needed.

John Duncan and Justin Miller assembled a financial forecast of where IVRD is expected to be each year, factoring in potential equipment needs, the rising costs of building materials in the past 6 months and possibly an eleventh full-time TC. PSAP Manager Fisher suggested holding off on an 11th TC at this time with all of the unknowns with COVID.

LABOR MANAGEMENT COMMITTEE

Labor Management meetings will resume on a quarterly basis.

IVRD PSAP MANAGER REPORT

PSAP Manager Fisher reported the UPS system failed unexpectedly. The parts are obsolete and there is no way to obtain the parts to make the repair. PSAP Manager Fisher obtained quotes for a new UPS system with proposals from Connecting Point, Starved Rock Communications and Ficek, with Ficek coming in the lowest at \$9,550.00. PSAP Manager Fisher and Doug Bernabei recommended moving forward with the Ficek quote. Board members suggested a straw poll vote. Doug Bernabei made a motion for a straw poll vote for moving forward with the Ficek quote. Jeff Grove seconded the motion. Melissa Carruthers called the roll for a straw poll vote with Bernabei, Curran, Duncan, Grove, Hayse, Hogan, King, Popurella, Quinn, Rivara, Rutishauser and Bacidore voting aye; Boelk (Hunt); Fisher, Harl and Kellen absent. The motion for moving forward with the Ficek quote will be added to the November agenda for approval.

PSAP Manager Fisher reported IVRD now has both a SAMS number and a DUNS number, giving IVRD the ability to apply for grants. Justin Miller reported the federal government passed the Families First Coronavirus Response Act which provides for reimbursement of employee sick leave time for specified reasons related to COVID-19.

PSAP Manager Fisher reported the FCC changed the PSAP ID, which was under Peru, to now being under IVRD. LaSalle and Oglesby will be orphaned, with Oglesby being left up and running.

PSAP Manager Fisher provided an update on COVID-19, reporting if someone in the IVRD dispatch room were to be exposed, it could potentially mean three TC's out. PSAP Manager Fisher requested cities consider a back-up plan, with maybe sending someone to Oglesby.

CHAIRMAN'S REPORT

None

FINANCIAL REPORT

Chairman Bacidore presented and reviewed the October financial report. Doug Hayse made a motion to receive and place the October financial report on file and to approve and pay bills in the usual manner. Dennis Rutishauser seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Grove, Hayse, Hogan, King, Popurella, Quinn, Rivara, Rutishauser and Bacidore voting aye; Boelk (Hunt); Fisher, Harl and Kellen absent; motion carried.

ACTIVITY REPORT

Chairman Bacidore presented and reviewed the September Activity Report. Jeff King made a motion to receive and place the September Activity Report on file. Jeff Grove seconded the motion. All In favor; motion carried.

OLD BUSINESS

John Duncan made a motion to receive and place on file the fully executed Intergovernmental Agreement to lease municipal property by and between the City of Peru and IVRD. Jason Quinn seconded the motion. All In favor; motion carried.

NEW BUSINESS

Jeff Grove made a motion to receive and place on file a resolution from the City of LaSalle approving and authorizing IVRD to enter into an Intergovernmental Agreement for the Lease of Real Estate with the City of Peru, Illinois. John Duncan seconded the motion. All in favor; motion carried.

Doug Bernabei made a motion to receive and place on file a letter from the City of Earlville serving as notice of the City of Earlville's termination of agreement with IVRD for service. Dominic Rivara seconded the motion. All in favor; motion carried. Earlville will be billed through the end of the year for service.

PSAP Manager Fisher reported the 4-port keyboard/mouse and audio switch will be the exact same system as the other three systems and will be located in the PSAP manager's office. Jason Curran made a motion to purchase one 4-port keyboard/mouse and audio switch USB from Ragan Communications at a cost not to exceed \$1,650.00. Dennis Rutishauser seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Grove, Hayse, Hogan, King, Popurella, Quinn, Rivara, Rutishauser and Bacidore voting aye; Boelk (Hunt); Fisher, Harl and Kellen absent; motion carried.

Jason Curran made a motion to approve the employee performance/safety-based bonus in the amount of a \$50.00 gift card for all TC's and support staff. Joe Hogan seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Grove, Hayse, Hogan, King, Popurella, Quinn, Rivara, Rutishauser and Bacidore voting aye; Boelk (Hunt); Fisher, Harl and Kellen absent; motion carried.

Jeff King made a motion to adopt the annual schedule of IVRD meetings for the calendar year 2021 as noted. Dennis Rutishauser seconded the motion. All in favor; motion carried.

Chairman Bacidore provided a reminder a quorum is needed for the November meeting to move forward with the hiring of Kmetz Architects. He asked board members to contact PSAP Manager Fisher if they are unable to attend the meeting.

PUBLIC FORUM (CITIZEN COMMENTS)

None

EXECUTIVE (CLOSED) SESSION

None

SCHEDULE NEXT IVRD MEETING

The next IVRD meeting will be at 10:00 a.m., Tuesday, November 24, 2020.

ADJOURNMENT

Doug Bernabei made a motion to adjourn the meeting. Jeff King seconded the motion. All in favor; motion carried. The meeting adjourned at 10:33 a.m.